

# TAX FORMS

*and Accountant Supplies*

# 2010

**FREE SHIPPING**  
(Orders over \$65)

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Cards Accepted

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GUARANTEED**

**Low Price Guarantee**

We Will **BEAT** Any  
Advertised Price

- \* W-2 and 1099 Forms
- \* W-2 and 1099 Envelopes
- \* W-2 and 1099 Software
- \* IRS and State Envelopes
- \* Redi-Tags and Post-It Flags
- \* Year Labels
- \* Rubber Stamps

- \* Privacy Notices
- \* Client Return Envelopes
- \* Tax Return Covers and Folders
- \* Business Checks and Envelopes
- \* Stock Certificates
- \* Receipt Books
- \* Envelope Sealer

**BUSIform**<sup>®</sup>

Ph 800-716-4600

PO Box 90087

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Chattanooga, TN 37412

Fax 800-662-4651

# SOFTWARE

**NEW FOR  
2010**

We can link you to a website for submitting your W-2s and 1099s electronically. Call for details.



## Tax Accounting Systems Software – *Designed by Accountants*

**W2/1099 Filer** – for fast and accurate data entry and easy printing of W-2s and 1099s

Includes Forms W-2, W-3, 1096, 1099-R, 1099-MISC, 1099-INT, 1099-DIV, 1099-S, and 1098.

- Calculates W-3 and 1096 information.
- Prints on preprinted forms.
- Works with laser, inkjet, and dot matrix printers.
- Prints computer generated forms on blank paper.
- Calculates Social Security and Medicare taxes.
- Converts prior year data to current year format.
- Handles an unlimited number of companies and employees.

**Order Item #**  
**TASW210**  
**\$49.95**

**ALL SOFTWARE ON THIS  
PAGE IS PRICED NET.**

**EARLY ORDER DISCOUNTS  
DO NOT APPLY**

**TAS ATF Payroll Reporter** – (After The Fact Payroll) is an easy to use program for compiling payroll information from your clients and filing quarterly tax returns.

- Prints forms 941, 941B and 940-EZ.
- Prints on Calif., Florida, Illinois, Mass., Rhode Island, and Texas quarterly tax forms.
- Prints generic state reports for all other states.
- Calculates S.S. and Medicare taxes, state disability withholdings and employer liabilities.
- Calculates a general ledger posting summary.
- Handles an unlimited number of companies and employees.
- All data transfers to the [W2/1099 Filer](#). (purchase separately)

**Order Item # TASATF10**  
**\$59.95**

**Update**

(previous year version required)

**Item # TASATFUP \$49.95**

**TAS Payroll Solution** - Full featured payroll program with withholding calculations and check writing. Includes all the features of the [ATF Payroll Reporter](#).

- Flexible data entry methods.
- Calculates from daily time cards, weekly hour totals, and salaried employees.
- Batch processing or single check calculations.
- Includes after-the-fact calculations from a net pay amount.
- All tax rates can be modified by accountant.
- Handles an unlimited number of companies and employees.
- All data transfers to the [W2/1099 Filer](#). (purchase separately)

**Order Item # TASPRS10**  
**\$99.95**

**Update**

(previous year version required)

**Item # TASPRSUP \$79.95**

## Greatland Corp. - WinFiler Software

Description	Item #	Price
WinFiler '10 Preprinted Forms*	WF10P	\$149.00
WinFiler '10 Blank Forms*	WF10B	259.00
Add 3 Network Users	10003	109.00
Add 5 Network Users	10005	179.00
Add 10 Network Users	10010	349.00

**\* Includes Forms W2C, W3C, and Express Services. (Electronic Submission)**

See [www.busiform.com/winfiler](http://www.busiform.com/winfiler) for more information

### New Lower Price

#### Finance 2000 Financial Calculator Software

- Loan Amortizations
- Future Value of a Single Payment
- Future Value of Repeated Payments
- Present Value of a Future Payment
- Present Value of Annual Payments
- Annual Payment needed for a Future Amount
- Percentage Rate of Return (Single Payment)
- Percentage Rate of Return (Multiple Payments)
- Fully Taxable vs. Nontaxable



**Item # SFIN2000**  
**\$35.95**

Get Finance 2000 **FREE**  
with purchase of any 2  
software from above

## TFP / LaserLink Software

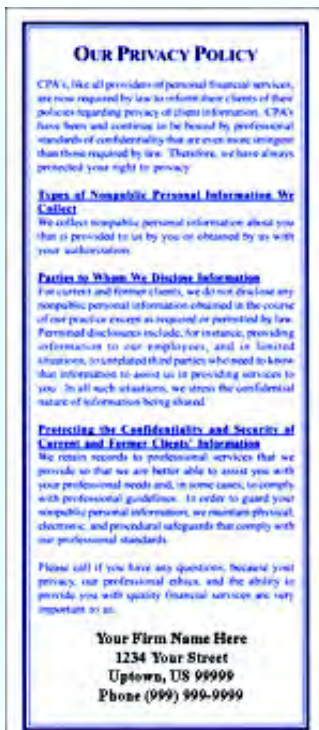
### Other W-2/1099 Software

TFP Version 20.10 Item # 1101-4 \$39.95  
Laser Link Ver. 20.10 Item # 1203-4 \$49.95

See [www.busiform.com/tfpssoftware](http://www.busiform.com/tfpssoftware) for more information

# Privacy Notices

The Gramm-Leach-Bliley Act requires anyone providing financial services to give their clients a notice of their Privacy Practices. Use these notices to stay in compliance. Cards are 3.65" x 8.5"



**NDISCPA**  
(AICPA suggested wording)



**NDISTAX**  
(For Non-CPAs)

Privacy Notices Price List						
Item #	50	100	250	500	750	1000
<b>NDISCPA</b>	13.00	19.00	36.00	54.00	69.00	82.00
<b>NDISCTAX</b>	13.00	19.00	36.00	54.00	69.00	82.00
<b>NDISCCUS*</b>	23.00	34.00	69.00	84.00	99.00	112.00
<b>PETAX</b>	20.00	36.00	72.00	120.00	169.00	209.00
<b>PETAX-IM</b>	42.50	61.00	102.00	159.00	205.00	259.00
<b>PECPA</b>	20.00	36.00	72.00	120.00	169.00	209.00
<b>PECPA-IM</b>	42.50	61.00	102.00	159.00	205.00	259.00

\* You supply your wording



Option Imprint Here

Tax Record Envelope With Privacy Notice



Item # **PETAX** or **PECPA**

28# White 9" x 12" Long Flap Envelope Available Printed with Black, Blue, Green or Red Ink

## Post-It® Notices for Tax Returns

**SIMPLIFY!** Instructions to your clients for their Tax Returns with our new Preprinted Post-It® Notices. **Just take a few seconds to make notes and stick on the client's tax return.**

Padded 50 sheets per pad - Actual Size 4" x 3". Mix or match for quantity pricing.

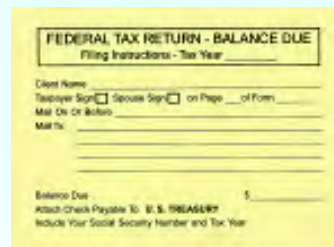


Item # **P-FED-R**



Item # **P-ST-BD**

Post-It® Note Tax Return Instructions Prices		No. Pads / Price per pad			
Item #	Description	1-5	6-10	11-19	20+
<b>P-FED-R</b>	Federal - Refund	3.95	3.45	2.95	2.75
<b>P-FED-BD</b>	Federal - Bal. Due				
<b>P-ST-R</b>	State - Refund				
<b>P-ST-BD</b>	State - Bal. Due				



Item # **P-FED-BD**



Item # **P-ST-R**

Busiform offers a complete line of PERSONALIZED or Special Purpose IMPRINTED Post-It® Notes pads or cubes. Call or see our web site for more information.



**For Corporations use -C**

**For Extentions use -EXT**

Printed with **BLACK** ink, **BLUE, GREEN** or **RED** also available upon request.

**Need Envelopes Not Shown?**  
**Just provide us the addresses you need and we will print the envelopes you need.**

**See Page 8 for Pricing on State Envelopes**

STATE	#10 1/2		6 x 9		9x12 (White or Kraft)		#9
	Refund	Bal Due	Refund	Bal Due	Refund	Bal Due	Est.Pymts
AL	EAL1-R	EAL1-O	EAL6-R	EAL6-O	EAL9-R(W or K)	EAL9-O(W or K)	EAL9-ES
AZ	EAZ1-R	EAZ1-O	EAZ6-R	EAZ6-O	EAZ9-R(W or K)	EAZ9-O(W or K)	EAZ9-ES
AZ #2	EAZ1-RN	EAZ1-ON	EAZ6-RN	EAZ6-ON	EAZ9-RN(W or K)	EAZ9-ON(W or K)	
AK	EAR1-R	EAR1-O	EAR6-R	EAR6-O	EAR9-R(W or K)	EAR9-O(W or K)	EAR9-ES
CA	ECA1-R	ECA1-O	ECA6-R	ECA6-O	ECA9-R(W or K)	ECA9-O(W or K)	ECA9-ES
CA Image		ECA1-I		ECA6-I		ECA9-I(W or K)	
CO		ECO1-B		ECO6-B		ECO9-B(W or K)	ECO9-ES
CT	ECT1-R	ECT1-O	ECT6-R	ECT6-O	ECT9-R(W or K)	ECT9-O(W or K)	ECT9-ES
DE	EDE1-R	EDE1-O	EDE6-R	EDE6-O	EDE9-R(W or K)	EDE9-O(W or K)	EDE9-ES
DC		EDC1-B		EDC6-B		EDC9-R(W or K)	EDC9-ES
GA	EGA1-R	EGA1-O	EGA6-R	EGA6-O	EGA9-R(W or K)	EGA9-O(W or K)	EGA9-ES
GA #2	EGA1-RN	EGA1-ON	EGA6-RN	EGA6-ON	EGA9-RN(W or K)	EGA9-ON(W or K)	
ID		EID1-B		EID6-B		EID9-B(W or K)	EIA9-ES
IL	EIL1-R	EIL1-O	EIL6-R	EIL6-O	EIL9-R(W or K)	EIL9O(W or K)	EIL9-ES
IN		EIN1-B		EIN6-B		EIN9-B(W or K)	EIN9-ES
IA		EIA1-B		EIA6-B		EIA9-B(W or K)	EIA9-ES
KS		EKS1-B		EKS6-B		EKS9-B(W or K)	EKS9-ES
KY	EKY1-R	EKY1-O	EKY6-R	EKY6-O	EKY9-R(W or K)	EKY9-O(W or K)	EKY9-ES
LA	ELA1-R	ELA1-O	ELA6-R	ELA6-O	ELA9-R(W or K)	ELA9-O(W or K)	ELA9-ES
ME		EME1-B		EME6-B		EME9-B(W or K)	EME9-ES
MD		EMD1-B		EMD6-B		EMD9-B(W or K)	EMD9-ES
MA	EMA1-R	EMA1-O	EMA6-R	EMA6-O	EMA9-R(W or K)	EMA9-O(W or K)	EMA9-ES
MA #2	EMA1-RN	EMA1-ON	EMA6-RN	EMA6-ON	EMA9-RN(W or K)	EMA9-ON(W or K)	
MI		EMI1-B		EMI6-B		EMI9-B(W or K)	EMI9-ES
MN	EMN1-R	EMN1-O	EMN6-R	EMN6-O	EMN9-R2	EMN9-O(W or K)	EMN9-ES
MS	EMS1-R	EMS1-O	EMS6-R	EMS6-O	EMS9-R(W or K)	EMS9-O(W or K)	EMS9-ES
MO	EMO1-R	EMO1-O	EMO6-R	EMO6-O	EMO9-R(W or K)	EMO9-O(W or K)	EMO9-ES
MT	EMT1-R	EMT1-O	EMT6-R	EMT6-O	EMT9-R(W or K)	EMT9-O(W or K)	EMT9-ES
NC	ENC1-R	ENC1-O	ENC6-R	ENC6-O	ENC9-R(W or K)	ENC9-O(W or K)	ENC9-ES
NE		ENE1-B		ENE6-B		ENE9-B(W or K)	ENE9-ES
NH	ENH1-R	ENH1-O	ENH6-R	ENH6-O	ENH9-R(W or K)	ENH9-O(W or K)	ENH9-ES
NJ	ENJ1-R	ENJ1-O	ENJ6-R	ENJ6-O	ENJ9-R(W or K)	ENJ9-O(W or K)	ENJ9-ES
NM		ENM1-B		ENM6-B		ENM9-B(W or K)	ENM9-ES
NY		ENY1-B		ENY6-B		ENY9-B(W or K)	ENY9-ES
NYC	EYC1-R	EYC1-O	EYC6-R	EYC6-O	EYC9-R(W or K)	EYC9-O(W or K)	
NC	ENC1-R	ENC1-O	ENC6-R	ENC6-O	ENC9-R(W or K)	ENC9-O(W or K)	ENC9-ES
ND		END1-B		END6-R		END9-B(W or K)	END9-ES
OH	EOH1-R	EOH1-O	EOH6-R	EOH6-O	EOH9-R(W or K)	EOH9-O(W or K)	EOH9-ES
OK	EOK1-R	EOK1-O	EOK6-R	EOK6-O	EOK9-R(W or K)	EOK9-O(W or K)	EOK9-ES
OR	EOR1-R	EOR1-O	EOR6-R	EOR6-O	EOR9-R(W or K)	EOR9-O(W or K)	EOR9-ES
PA*	EPA1-R	EPA1-O	EPA6-R	EPA6-O	EPA9-R(W or K)	EPA9-O(W or K)	EPA9-ES
RI		ERI1-B		ERI6-B		ERI9-B(W or K)	ERI9-ES
SC	ESC1-R	ESC1-O	ESC6-R	ESC6-O	ESC9-R(W or K)	ESC9-O(W or K)	ESC9-ES
TN		ETN1-B		ETN6-B		ETN9-B(W or K)	ETN9-ES
UT		EUT1-B		EUT6-B		EUT9-B(W or K)	EUT9-ES
VT		EVT1-B		EVT6-B		EVT9-B(W or K)	EVT9-ES
VA		EVA1-B		EVA6-B		EVA9-B(W or K)	EVA9-ES
WV		EWW1-B		EWW6-B		E(W or K)V9-B(W or K)	EWW9-ES
WI	EWI1-R	EWI1-O	EWI6-R	EWI6-O	EWI9-R(W or K)	EWI9-O(W or K)	EWI9-ES

Above addresses are for Personal Tax Returns. We can also provide Envelopes for Corporate and other addresses. \* PA - use -N for No Pymt. No Bal. Due

# IRS Envelopes

## Use the following for returns with no payments

Federal Tax Return Envelopes	#10½	6 x 9	9 x 12 (White or Kraft)	10x13 (White or Gray)
Department of the Treasury Internal Revenue Service Austin, TX 73301-0002	EF10-2	EF69-2	EF912-2 (W or K)	EF1013-2 (W or G)
Department of the Treasury Internal Revenue Service Atlanta, GA 39901-0002	EF10-3	EF69-3	EF912-3 (W or K)	EF1013-3 (W or G)
Department of the Treasury Internal Revenue Service Cincinnati, OH 45999	EF10-4	EF69-4	EF912-4 (W or K)	EF1013-4 (W or G)
Department of the Treasury Internal Revenue Service Fresno, CA 93888-0002	EF10-5	EF69-5	EF912-5 (W or K)	EF1013-5 (W or G)
Department of the Treasury Internal Revenue Service Kansas City, MO 64999-0002	EF10-7	EF69-7	EF912-7 (W or K)	EF1013-7 (W or G)
Department of the Treasury Internal Revenue Service Ogden, UT 84201	EF10-9	EF69-9	EF912-9 (W or K)	EF1013-9 (W or G)

## Use the following for returns with 1040-V Payment Vouchers

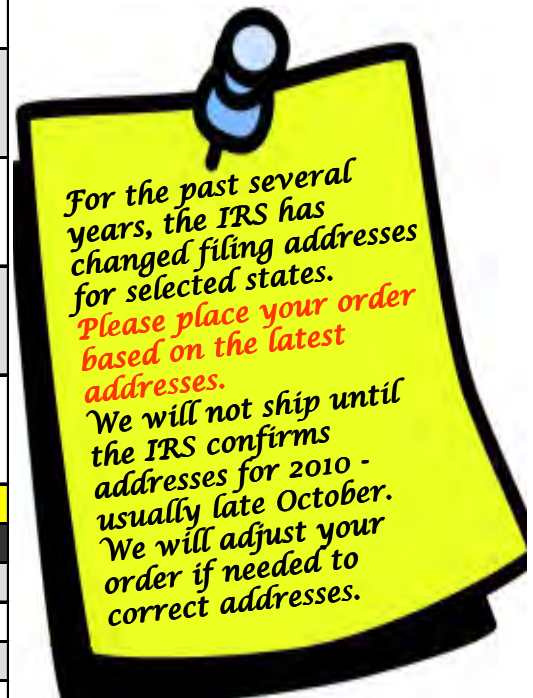
Federal Payment Voucher (1040V) Envelopes	#10½	6 x 9	9 x 12 (White or Kraft)
P.O. Box 105017 Atlanta, GA 30348-5017	EV10-A	EV69-A	EV912-A (W or K)
P.O. Box 802501 Cincinnati, OH 45280-2501	EV10-C2	EV69-C2	EV912-C2 (W or K)
P.O. Box 37008 Hartford, CT 06176-0008	EV10-H2	EV69-H2	EV912-H2 (W or K)
P.O. Box 970011 St Louis, MO 63197-0011	EV10-8	EV69-8	EV912-8 (W or K)
P.O. Box 1214 Charlotte, NC 28201-1214	EV10-2	EV69-2	EV912-2 (W or K)
P.O. Box 7704 San Francisco, CA 94120-77	EV10-0	EV69-0	EV912-0 (W or K)

## Use the following for Electronic Filing and SSA W-2's

Federal Electronic Filing Envelopes	#10½	6 x 9	9 x 12 White or Kraft
Andover Service Center	EEF10-MA	EEF69-MA	EEF9-MA (W or K)
Austin Service Center	EEF10-TX	EEF69-TX	EEF9-TX (W or K)
Social Security Administration for W-2s & W-3s			9 x 12 White or Kraft
SSA- Data Operations Center - Wilkes-Barre, PA 18769-0001			ESSA9-(W or K)

## Use the following for Estimated Payments

Federal Estimated Payments (1040-ES) Envelopes	#9 3-7/8" x 8-7/8"
P.O. Box 105225 Atlanta, GA 30348-5225	ES09-A
P.O. Box 802502 Cincinnati, OH 45280-2502	ES09-C2
P.O. Box 1300 Charlotte, NC 28201-1300	ES09-2
P.O. Box 37007 Hartford, CT 06176-0007	ES09-H2
P.O. Box 970006 St Louis, MO 63197-0006	ES09-9
P.O. Box 510000 San Francisco, CA 94151-5100	ES09-0

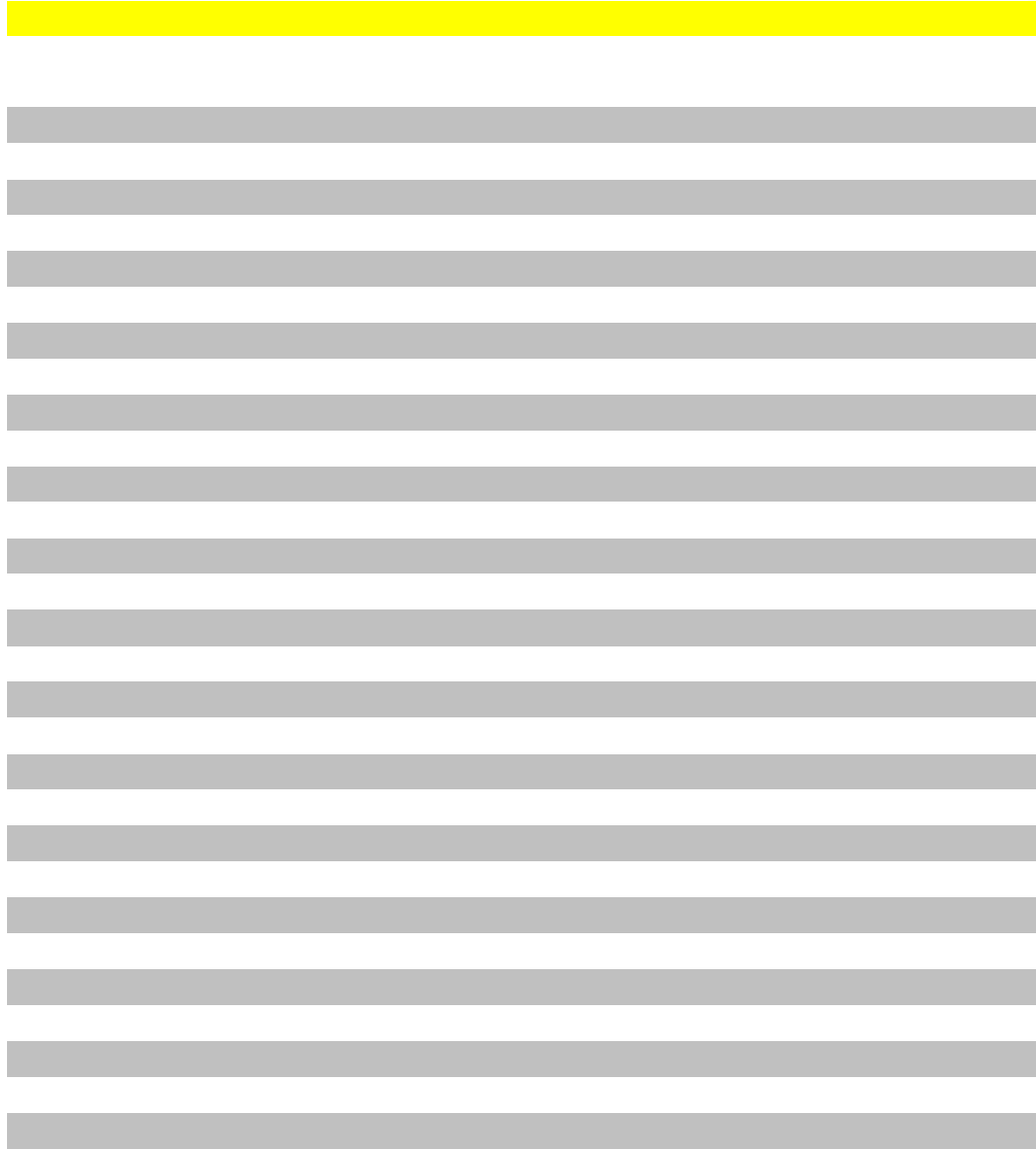


Envelope Pricing						
Size/Quantity	50	100	200	300	500	1000
[#9] 3-7/8" x 8-7/8"	8.00	11.50	19.50	27.00	44.50	78.00
[#10½] 4½" x 9½"	9.00	13.50	21.00	28.50	46.50	82.50
6" x 9"	11.00	16.00	31.00	45.00	72.00	130.00
9" x 12" White	18.00	31.50	57.50	82.50	129.00	235.00
9" x 12" Kraft	19.50	33.50	61.00	88.00	138.00	249.00
10" x 13" White	20.00	35.00	62.00	89.00	140.00	259.00
10" x 13" Gray Kraft	21.00	37.00	65.00	92.00	145.00	269.00
Blank Envelopes (No Imprinting) - Use 60% of above prices.						
Self-Seal, Peel & Seal and other sizes also available - Call for Pricing.						

Continuous W-2 Forms Price List									
Item #	Description	25	50	100	200	300	500	750	1000
9811-4	1-Wide W-2 4 Part	19.85	23.90	40.95	72.45	100.80	147.00	198.45	241.00
9811-6	1-Wide W-2 6 Part	20.90	31.40	51.45	82.95	120.75	187.95	235.20	271.95
7600-3	Twin Set 3 Part Employer Set (A, 1, & D)	15.70	24.95	41.50	70.90	99.25	125.50	183.25	209.50
7640-3	Twin Set 3 Part Employee Set (B,C, & 2)	15.70	24.95	41.50	70.90	99.25	125.50	183.25	209.50
7600-4	Twin Set 4 Part Employer Set (A, 1, & D)	17.80	25.75	46.75	78.25	107.65	130.75	193.75	220.00
7640-4	Twin Set 4 Part Employee Set (B,C, & 2)	17.80	25.75	46.75	78.25	107.65	130.75	193.75	220.00
8888-2	2-Wide W-2 4 Part (2 Parts each side)	15.65	20.50	32.55	56.70	77.70	114.45	166.95	208.95
8888-3	2-Wide W-2 6 Part (3 Parts each side)	19.85	23.90	40.95	72.45	100.80	147.00	198.45	241.00
8888-4	2-Wide W-2 8 Part (4 Parts each side)	26.15	37.30	58.80	89.25	126.00	186.90	261.45	334.95
7144-4	1-Wide W-2 4 Part Self-mailer Carbon	31.40	49.90	82.95	141.75	198.45	250.95	366.45	418.95
7144-6	1-Wide W-2 6 Part Self-mailer Carbon	35.60	51.45	93.45	156.45	215.25	261.45	387.45	439.95
5522-6	Form W-2C 6 Part Corrected W-2	31.40	49.90	82.95	141.75	198.45	250.95	366.45	418.95
7933-2	<b>W-3 Transmittals 2 Part</b>	<b>.30 Each ( or 25 for \$4.95 )</b>							
7954-2	<b>Corr. W-3 Transmittals 2 Part</b>	<b>.30 Each ( or 25 for \$4.95 )</b>							



See W-2 and 1099  
Envelopes on Page 5



How to Prepare  
Your W-2 & 1099  
Forms Booklet

Order Item # **7011**  
\$6.95

Need forms not  
shown? Busiform  
offers a complete line  
of tax related forms.  
Call for more  
information.

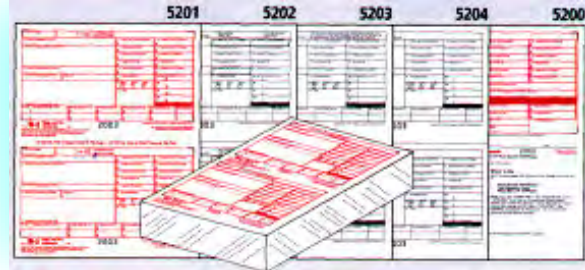
# CONVENIENCE SETS and OTHER

## Convenience Laser Sets

Pre-packaged Convenience sets for those who only need a small quantity of forms. They include a package of preprinted forms - enough for 25 or 50 employees/ recipients. For example, Item #5650 contains 50 Copy A, 50 Copy B, 100 Copy C & 2, 100 Copy D & 1, and 3 W3 Transmittals.

Each set contains 3 W-3 or 1096 Transmittal Forms.

Purchase with or without envelopes.



W-2 Convenience Sets				
Item #	# Emp.	Parts	w/Env.	Each
5645	50	4	No	26.00
5645E	50	4	Yes	40.25
564525	25	4	No	19.50
5645E25	25	4	Yes	31.35
5650	50	6	No	38.40
5650E	50	6	Yes	52.70
565025	25	6	No	28.70
5650E25	25	6	No	40.55
1099 MISC Convenience Sets				
Item #	#Recip.	Parts	w/Env.	Each
6102	50	3	No	19.75
6102E	50	3	Yes	34.10
6103	50	4	No	26.00
6103E	50	4	Yes	40.25
610325	25	4	No	19.50
6103E25	25	4	Yes	31.35
6105	50	5	No	32.20
610525	25	5	No	24.05
1099 INT Convenience Sets				
Item #	#Recip.	Parts	w/Env.	Each
6104	50	3	No	18.90
6104E	50	3	Yes	31.60
6106	50	4	No	24.90
6106E	50	4	Yes	37.60
610625	25	4	No	13.25
6106E25	25	4	Yes	23.00
1099 DIV Convenience Sets				
Item #	#Recip.	Parts	w/Env.	Each
6107	50	3	No	19.75
6107E	50	3	Yes	34.10
610725	25	3	No	14.85
6107E25	25	3	Yes	29.20
1099 R Convenience Sets				
Item #	# Emp.	Parts	w/Env.	Each
5644	50	4	No	26.00
5644E	50	4	Yes	40.25
564425	25	4	No	19.50
5646	50	6	No	38.40
5646E	50	6	Yes	52.70
564625	25	6	No	28.70

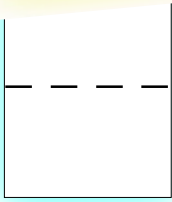
## Other Employment Related Forms

Other Employment Forms Price List					
Item #	Description	25	50	100	200
Laser or Single Sheet Forms					
5300	Form 940 Annual FUTA	16.80	24.70	32.55	61.95
5301	Form 941 Federal Quarterly Report - 2 pages	16.80	24.70	32.55	61.95
5305	941B Supplemental Record	10.40	13.55	16.00	31.50
5309	Form W-3C - Corrected Wage Transmittal	4.95	9.90	19.80	39.60
5313	Form W-2C Copy A	7.50	12.50	17.35	33.00
5314	Form W-2C Copy B	7.50	12.50	17.35	33.00
5315	Form W-2C Copy 1 or Copy D	7.50	12.50	17.35	33.00
5316	Form W-2C Copy 2 or Copy C	7.50	12.50	17.35	33.00
1020-10	W-4 Employees Withholding Allow. for 2010	10.40	13.55	16.00	31.50
1020-11	W-4 Employees Withholding Allow. for 2011	10.40	13.55	16.00	31.50
9210-1	W-9 Payers Request for Taxpayer Id. #	10.40	13.55	16.00	31.50
1025-1	I-9 Employment Eligibility Verification	10.40	13.55	16.00	31.50
DE6	California Quarterly Wage Report	10.40	13.55	16.00	31.50
DE7	California Annual Reconciliation	10.40	13.55	16.00	31.50
LC4	Texas Quarterly Wage Report 3 Part	10.40	13.55	16.00	31.50
Continuous Forms					
9410-3	Form 941 Quarterly 3 Part	19.70	26.80	44.40	74.55
9420-3	Form 941B Supplement 3 Part	19.70	26.80	44.40	74.55
1042-5	1042S Foreign Person's US Income	21.55	29.15	48.85	81.90
3172-2	California Quarterly Wage Report 2 Part	19.70	26.80	44.40	74.55
TX-C4	Texas Quarterly Wage Report 3 Part	21.55	29.15	48.85	81.90

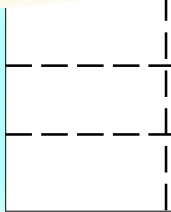


**IMPORTANT.** IRS Regs require the use of perforated paper. Using scissors does not meet these regulations.

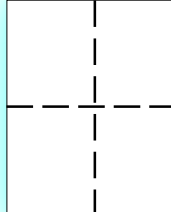
# BLANK PERFORATED PAPER



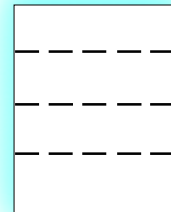
**Item # LBP2**  
Use for Official W-2s, 1099 MISC, 1099 DIV, 1099B & 1099R.  
Use envelope # 6666-1 for W-2s, #7777-1 for 1099s



**Item # LBP3**  
Use for Substitute W-2s, Subs. 1099 MISC, and other 3-up 1099s  
**Item # 5211** - Same as above but with Notice to Employee on back.  
Use envelope # 3333-1 for W-2s, #2222-1 for 1099s



**Item # LBP4**  
Use for Substitute 4-up W-2s, (no printing on back)  
**Item # 5209** - Same as above but with Notice to Employee on back.  
Use envelope # 9999-1 for W-2s



**Item # LBP4H**  
Use for Substitute 4-up W-2s - horizontal format (no printing on back)  
**Item # 5208** - Same as above but with Notice to Employee on back. Use envelope #4444-1 for W-2s.



Blank Perforated Paper and Preprinted 3-up and 4-up W-2s (Order by # of PAGES)							
Item / Quantity	100	200	300	400	500	800	1000
<b>LBP2</b> 2-up Blank							
<b>LBP3</b> 3-up Blank	15.75	29.95	43.05	54.10	60.90	89.25	103.95
<b>LBP4</b> 4-up Blank							
<b>LBP4H</b> 4-up Blank Horiz.							
<b>5208</b> 4-up Horiz. Blank w/ Notice							
<b>5209</b> 4-up Blank w/Notice	17.35	33.00	47.55	57.85	67.05	101.10	117.60
<b>5211</b> 3-up Blank w/Notice							
<b>5222</b> 2-up Blank w/Notice							

## W-2 and 1099 Envelopes

### W2 Envelopes



Item # **3333-1** (standard seal)  
Item # **3333-2** (self seal)  
Use for 3-up W-2 Forms



Item # **4444-1** (standard seal)  
Item # **4444-2** (self seal)  
Use for 4-up W-2 Forms



Item # **2222-1** (standard seal)  
Item # **2222-2** (self seal)  
Use for 3-up 1099 Forms



Item # **7777-1** (standard seal)  
Item # **7777-2** (self seal)  
Use for 2-up 1099 Forms



Item # **6666-1** (standard seal)  
Item # **6666-2** (self seal)  
Use for 2-up W-2 Forms

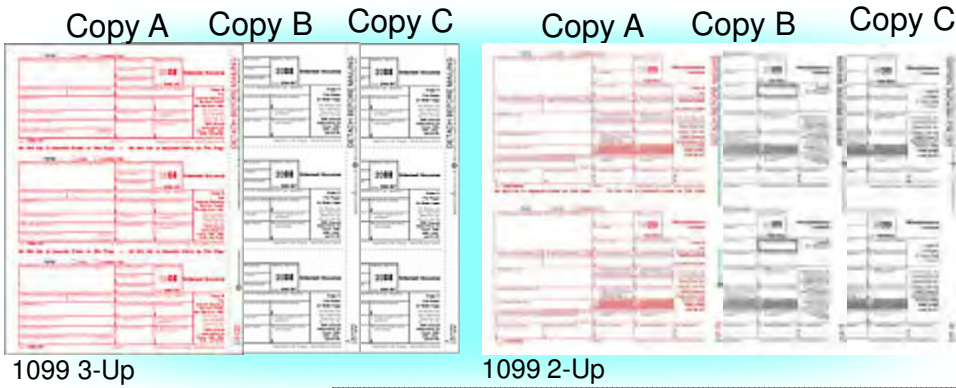


Item # **9999-1** (standard seal)  
Item # **9999-2** (self seal)  
Use for 4-up W-2 Forms

### 1099 Envelopes

W2 and 1099 Envelope Prices										
ITEM #	DESCRIPTION	25	50	100	200	300	400	500	750	1000
<b>Standard Seal Envelopes</b>										
<b>2222-1</b>	1099 3-Up Envelopes	10.20	14.35	18.75	31.25	42.60	54.50	62.90	83.80	102.90
<b>3333-1</b>	W-2 3-Up Envelopes	10.20	14.35	18.75	31.25	42.60	54.50	62.90	83.80	102.90
<b>4444-1</b>	W-2 4-Up Horizontal Env.	14.65	21.90	29.50	56.25	77.80	93.10	106.05	133.35	159.60
<b>6666-1</b>	W-2 2-Up Envelopes	12.45	15.00	24.95	46.50	67.60	83.90	97.55	115.50	134.30
<b>7777-1</b>	1099 2-Up Envelopes	12.45	15.00	24.95	46.50	67.60	83.90	97.55	115.50	134.30
<b>9999-1</b>	W-2 4-Up Envelopes	14.65	21.90	29.50	56.25	77.80	93.10	106.05	133.35	159.60
<b>Self Seal Envelopes</b>										
<b>2222-2</b>	1099 3-Up Envelopes	15.90	20.75	29.15	48.50	66.15	84.70	98.15	134.10	160.95
<b>3333-2</b>	W-2 3-Up Envelopes	15.90	20.75	29.15	48.50	66.15	84.70	98.15	134.10	160.95
<b>4444-2</b>	W-2 4-Up Horizontal Env.	22.95	33.95	45.90	90.45	120.85	144.65	165.40	197.55	249.40
<b>6666-2</b>	W-2 2-Up Envelopes	19.45	23.35	38.80	72.35	104.95	130.50	152.15	172.90	209.05
<b>7777-2</b>	1099 2-Up Envelopes	19.45	23.35	38.80	72.35	104.95	130.50	152.15	172.90	209.05
<b>9999-2</b>	W-2 4-Up Envelopes	22.95	33.95	45.90	90.45	120.85	144.65	165.40	197.55	249.40

# LASER 1099 FORMS



Form 1096

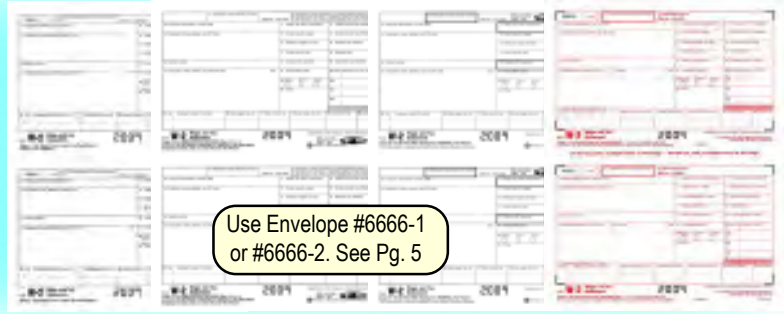
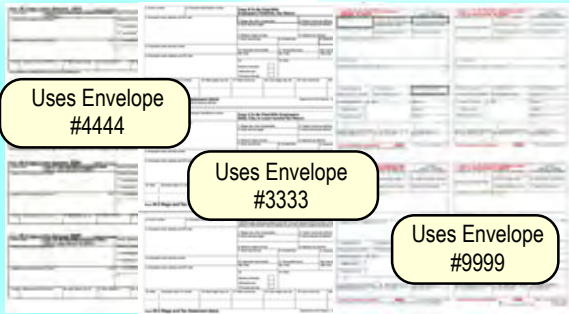


**How to Prepare Your W-2 & 1099 Forms Booklet** This booklet provides up-to-date instructions required to complete W-2 and 1099 Tax Forms. The information it contains will answer many of today's most commonly asked questions.



Order Item # **7011**  
\$6.95

Laser 1099 Forms - Order by number of Recipients (NOT pages)											USE ENVELOPE
Item #	Description	25	50	100	200	300	400	500	800	1000	
5110	1099 MISC Copy A										#7777-1
5111	1099 MISC Copy B	4.75	6.45	9.45	17.85	25.10	32.30	38.85	61.60	75.60	or
5112	1099 MISC Copy C										#7777-2
5120	1099 INT Copy A										#2222-1
5121	1099 INT Copy B	4.05	5.70	8.70	16.50	23.80	30.30	36.75	58.40	69.30	or
5122	1099 INT Copy C										#2222-2
5130	1099 DIV Copy A										#7777-1
5131	1099 DIV Copy B	4.75	6.45	9.45	17.85	25.10	32.30	38.85	61.60	75.60	or
5132	1099 DIV Copy C										#7777-2
5137	1099 C - Copy A										#2222-1
5138	1099 C - Copy B	4.05	5.70	8.70	16.50	23.80	30.30	36.75	58.40	69.30	or
5139	1099 C - Copy C										#2222-2
5140	1099 R Copy A										#7777-1
5141	1099 R Copy B	4.75	6.45	9.45	17.85	25.10	32.30	38.85	61.60	75.60	or
5142	1099 R Copy C										#7777-2
5143	1099 R Copy D										
5150	1098 Copy A										#2222-1
5151	1098 Copy B	4.05	5.70	8.70	16.50	23.80	30.30	36.75	58.40	69.30	or
5152	1098 Copy C										#2222-2
5153	1099 B Copy A										#7777-1
5154	1099 B Copy B	4.75	6.45	9.45	17.85	25.10	32.30	38.85	61.60	75.60	or
5155	1099 B Copy C										#7777-2
5160	1099 S - Copy A										#2222-1
5161	1099 S - Copy B	4.05	5.70	8.70	16.50	23.80	30.30	36.75	58.40	69.30	or
5162	1099 S - Copy C										#2222-2
5163	1099 OID Copy A										#2222-1
5164	1099 OID Copy B	4.05	5.70	8.70	16.50	23.80	30.30	36.75	58.40	69.30	or
5165	1099 OID Copy C										#2222-2
5166	1099 PATR Copy A										#2222-1
5167	1099 PATR Copy B	4.05	5.70	8.70	16.50	23.80	30.30	36.75	58.40	69.30	or
5168	1099 PATR Copy C										#2222-2
5170	5498 Copy A										#2222-1
5171	5498 Copy B	4.05	5.70	8.70	16.50	23.80	30.30	36.75	58.40	69.30	or
5172	5498 Copy C										#2222-2
5180	1098 T Copy A										#2222-1
5181	1098 T Copy B	4.05	5.70	8.70	16.50	23.80	30.30	36.75	58.40	69.30	or
5182	1098 T Copy C										#2222-2
5185	1098 E Copy A										#2222-1
5186	1098 E Copy B	4.05	5.70	8.70	16.50	23.80	30.30	36.75	58.40	69.30	or
5187	1098 E Copy C										#2222-2
<b>5100 Laser 1096 Form</b>		<b>\$4.95 per pack of 25 ( \$3.00 per pack of 10 )</b>									



- Item # 5206**  
4-Up Horizontal
- Item # 5210**  
3-Up Preprinted
- Item # 5205**  
4-Up Preprinted
- Item # 5204**  
Copy D and/or 1
- Item # 5203**  
Copy C and/or 2
- Item # 5202**  
Copy B
- Item # 5201**  
Copy A

Laser W-2s - 2-up Prices (Order by Number of Employees - NOT Pages)										
Item / Quantity	25	50	100	200	300	400	500	800	1000	
<b>5201</b> Copy A	4.75	6.45	9.45	17.85	25.10	32.30	38.85	61.60	75.60	
<b>5202</b> Copy B	4.75	6.45	9.45	17.85	25.10	32.30	38.85	61.60	75.60	
<b>5203</b> Copy C and/or 2	4.75	6.45	9.45	17.85	25.10	32.30	38.85	61.60	75.60	
<b>5204</b> Copy D and/or 1	4.75	6.45	9.45	17.85	25.10	32.30	38.85	61.60	75.60	
Blank Perforated Paper and Preprinted 3-up and 4-up W-2s (Order by # of PAGES)										
Item / Quantity	25	50	100	200	300	400	500	800	1000	
<b>5205</b> 4 up Preprinted			17.35	33.00	47.55	57.85	67.05	101.10	117.60	
<b>5206</b> 4 up Preprinted - Horiz.			17.35	33.00	47.55	57.85	67.05	101.10	117.60	
<b>5208</b> 4 up Horiz. Blank w/ Notice			17.35	33.00	47.55	57.85	67.05	101.10	117.60	
<b>5209</b> 4-up Blank w/Notice			17.35	33.00	47.55	57.85	67.05	101.10	117.60	
<b>5210</b> 3-up Preprinted			17.35	33.00	47.55	57.85	67.05	101.10	117.60	
<b>5211</b> 3-up Blank w/Notice			17.35	33.00	47.55	57.85	67.05	101.10	117.60	
<b>5222</b> 2-up Blank w/Notice			17.35	33.00	47.55	57.85	67.05	101.10	117.60	
<b>LBP2</b> 2-up Blank			15.75	29.95	43.05	54.10	60.90	89.25	103.95	
<b>LBP3</b> 3-up Blank			15.75	29.95	43.05	54.10	60.90	89.25	103.95	
<b>LBP4</b> 4-up Blank			15.75	29.95	43.05	54.10	60.90	89.25	103.95	
<b>LBP4H</b> 4-up Blank - Horiz.			15.75	29.95	43.05	54.10	60.90	89.25	103.95	
W-3 and 1096 Transmittals										
<b>5200</b> W-3 Transmittal			\$4.95 per pack of 25 (or \$3.00 per pack of 10)							
<b>5100</b> 1096 Transmittal			\$4.95 per pack of 25 (or \$3.00 per pack of 10)							



**Item # 5200**  
W-3 Transmittal



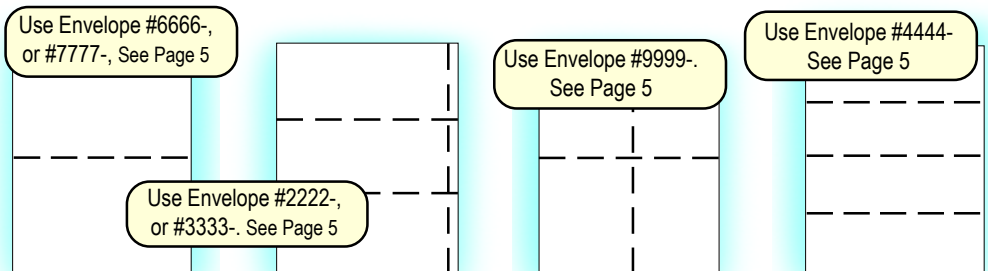
See Page 6 for "All-In-One" Convenience Sets

## BLANK PERFORATED FORMS

**How to Prepare Your W-2 & 1099 Forms Booklet** This booklet provides up-to-date instructions required to complete W-2 and 1099 Tax Forms. The information it contains will answer many of today's most commonly asked questions.



Order Item # **7011**  
\$6.95



- Item # LBP2**  
Use for Official W-2s, 1099 MISC, 1099 DIV, 1099B & 1099R  
Item # **5222** - Same as above but with Notice to Employee on back
- Item # LBP3**  
Use for Substitute W-2s, Subs. 1099 MISC, and other 3-up 1099s  
Item # **5211** - Same as above but with Notice to Employee on back
- Item # LBP4**  
Use for Substitute 4-up W-2s, (no printing on back)  
Item # **5209** - Same as above but with Notice to Employee on back
- Item # LBP4H**  
Use for Substitute 4-up W-2s - horizontal format (no printing on back)  
Item # **5208** - Same as above but with Notice to Employee on back

# Stock Certificates



Front



Back

Blank Stock Certificates on High Quality Paper with a Subtle Textured Finish

Item		Price
SC5	5 pages	\$ 3.50
SC10	10 pages	\$ 5.75
SC25	25 pages	\$ 10.95
SC50	50 pages	\$ 19.95

## Receipt Books and Year Labels



Item 693T

2-Part Carbonless

Available Colors:

Navy Blue, Burgundy or Hunter Green

500 \$78.00

1000 \$120.00

2000 \$185.00



3/4" x 1 1/2"

Rolls of 500

1-2 \$8.95/each

3 or more \$7.95/each

\* Poly Pacs of 250

\$3.79/each

## Pressure Seal Forms and Sealers

### Join the Revolution!

If you print and mail documents in bulk, join the Pressure Seal revolution.

No water, glue, heat or envelopes are required!

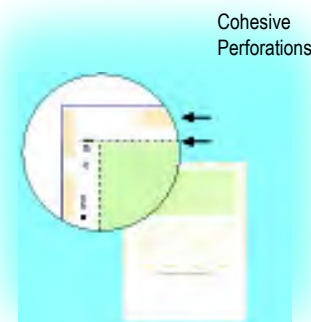
Some common uses for Pressure Seal documents are:

- W-2 and 1099 Forms
- Payroll Checks
- Accounts Payable Checks
- Invoices
- Statements
- Delinquent Notices
- Customer Letters
- Refunds or Rebates
- Renewal Notices
- Grade Reports
- Utility Bills
- Purchase Orders
- Reports
- Newsletters
- Subscriptions
- Reservation Notices
- Tax Appraisal Notices
- Tax Bills
- Promotions



Pressure Seal mailers are laser forms that are designed to be printed, folded, sealed and mailed in much less time than with a conventional printing and mailing process using envelopes. It's a one-piece sheet that when folded, becomes the envelope. That means no more envelopes to inventory, match, and stuff - which helps reduce labor and supply costs right away.

The forms have a special cohesive pattern that is not sticky to the touch, but when two cohesive strips are pressed together under high pressure (using a Pressure Seal Folder/Sealer), they form a permanent, secure seal, ready to mail. The recipient opens the document by tearing off the perfed edges. This not only makes the one piece document a complete self-mailer, but provides confidentiality for sensitive printed information on the document.



Cohesive Perforations

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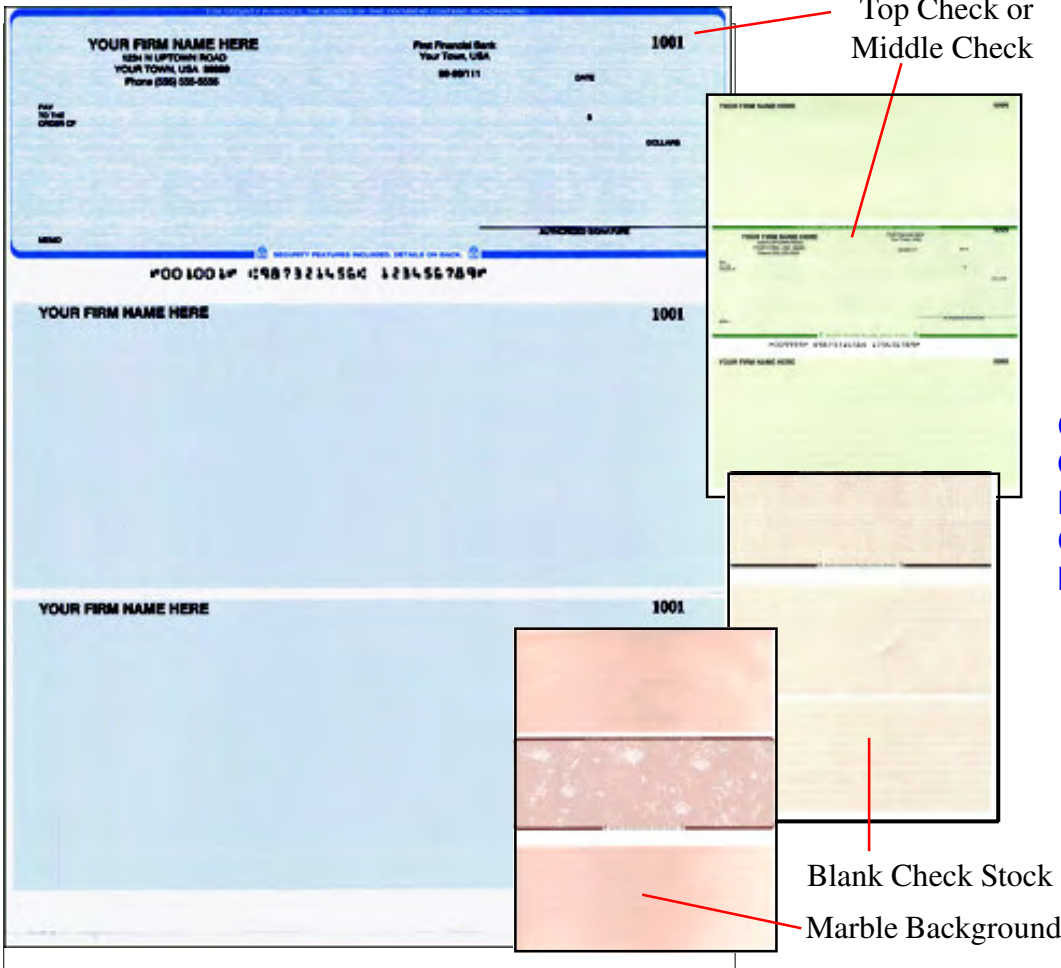
Fax (800) 662-4651

PLACE  
POSTAGE  
HERE



In addition to Custom or Stock Pressure Seal Forms, BUSIform offers a complete line of Folder/Sealer Equipment. See [www.busiform.com](http://www.busiform.com)

[pressureseal](http://www.busiform.com/pressureseal) or call for more information.



We also have a line of continuous & 3-Per-Page checks. Laser & 2-Part deposit slips also available.

- Choose from Several Different Colors and Background Patterns
- 24# Docucheck Paper
- Multiple Security Features

Compatible with Quickbooks, Peachtree, MAS 90, Money, CYMA, Creative Solutions, and hundreds of other programs.



Quantity	250	500	1000	2000	3000	5000	10000
Checks - Imprinted	59.00	79.00	119.00	199.00	275.00	425.00	819.00
Blank Check Stock	31.00	45.00	65.00	119.00	175.00	269.00	499.00
DW Env. Standard Seal	34.00	49.00	79.00	145.00	210.00	335.00	629.00
DW Envelopes Self-Seal	42.00	59.00	94.00	176.00	266.00	410.00	779.00

**E-Z Order Form**

CHECKS •  Imprinted  Top Check  Middle Check  Blank Stock  (Enclose or fax a voided check)  Blue  Green  Gray  Yellow  Tan  Burgundy  Teal  Purple

Quantity \_\_\_\_\_ Color: \_\_\_\_\_ Starting Number \_\_\_\_\_ Software Pkg Used \_\_\_\_\_ Amount \$ \_\_\_\_\_

DW Envelopes • Quantity \_\_\_\_\_ Standard Seal  Self Seal  \$ \_\_\_\_\_

Contact: \_\_\_\_\_ Subtotal \$ \_\_\_\_\_

Firm name: \_\_\_\_\_ Sales Tax 9.25% (Tennessee Residents Only) \_\_\_\_\_

Address: \_\_\_\_\_ Add \$6.95 shipping if subtotal is under \$75 \_\_\_\_\_

City State Zip \_\_\_\_\_ **TOTAL \$** \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Payment method: (Sorry no C.O.D.'s)  Check enclosed  VISA  MasterCard  American Express  Discover

Card No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

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X Stamper brand rubber stamps are known world-wide for Sharp, Clear Impressions and comes with a lifetime guarantee.

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- Pocket to Jumbo Sizes
- One or Two Color
- Round and Oval Shapes
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- Spin & Stamp Model (3-in-1)
- **100's of Stock Items Priced \$10-12**
- Square VERSADATER®
- Round XPEDATER®
- Rotary Date/Time



For a complete listing of sizes, ink colors, and prices, go to [www.busiform.com](http://www.busiform.com), click on Products, then Self-Inking Stamps.

N04	1/2" x 1 1/16"	Up To 4 Lines	\$ 22.50
N05	1/8" x 2 3/8"	1 Line Only	\$ 21.95
N10	1/2" x 1 5/8"	Up To 4 Lines	\$ 24.95
N12	1" x 2"	Up To 7 Lines	\$ 34.50
N13	9/16" x 2"	Up To 4 Lines	\$ 26.50
N48	3/4" Diameter	Up To 3 Lines	\$ 26.95

**DO NOT BEND** FOR DEPOSIT ONLY

**CONFIDENTIAL** FILE COPY



CLIENT'S COPY

**SHRED**

## Envelope Sealer



Visit Our Website To View a Demonstration Slide-Show

### FEATURES

- Seal up to 35 envelopes per minute.
- Automatically opens, moistens and closes envelope flaps
- Just pass envelope through unit
- Includes everything you need. Sealer, moistening pad, and water bottle. Just add water and your unit is ready to use
- Your unit includes a retractable Organizer Tray which is designed to allow you to pick up just one envelope at a time
- Made of high impact ABS Engineering Resin
- Receives up to 3-Inch Envelope Flap
- 3,000-5,000 seals per moistening pad
- Compact Size: 7 3/4" x 3 3/4" x 2 1/2"

Retail Price  
~~\$ 35<sup>95</sup>~~

Our Price  
**\$ 29<sup>95</sup>**



### BesSeal Price List

Item #	Description	Price
<b>BESSEAL1</b>	BesSeal Envelope Sealer	29.95
<b>BESSEAL3</b>	Pk of 3 Sealers	89.95
<b>BESPADS</b>	Pk of 3 Extra Moistening Pads	11.95
Add \$6.00 shipping unless total order is over \$100.00		
Add \$4.00 shipping for pads unless ordered w ith sealer.		

Every desk should have one of these handy manual Envelope Sealers. Just put water in the sealer using the small bottle included - slide the envelope through the sealer - then press lightly to seal. No more messy glue sticks or yucky licking.



Redi-Tag	Dispenser 120 Tags	Refill 120 Tags	Bulk Roll 750 Tags
	RT-10	RT-10R	RT-10B
	RT-11	-	-
	RT-12	RT-12R	RT-12B
	RT-13	RT-13R	RT-13B
	RT-14	RT-14R	RT-14B
	RT-15	RT-15R	RT-15B
	RT-16	RT-16R	-

Price Per Roll	1-5	6-11	12+
120 Tag Dispenser	5.45	5.25	4.95
120 Tag Refill	4.60	4.45	4.35
750 Bulk Tags	23.50	22.25	21.50

	RT-20	-	RT-20B
	RT-21	-	-
	RT-22	-	-
	RT-23	-	RT-23B
	RT-24	-	-
	RT-25	-	RT-25B
	RT-26	-	RT-26B
	RT-27	-	RT-27B
	RT-28	-	RT-28B
	RT-29	-	RT-29B

Price Per Roll	1-5	6-11	12+
120 Tag Dispenser	6.90	6.60	6.25
750 Bulk Tags	24.75	23.50	22.25

Custom Colors & Text Available. Call for information.



Post-It Notes & Flags

Order Item PI-33

3 x 3 @ 100 sheets each	Price per pad		
Original-Yellow or	1-5	6-11	12+
Assorted Colors	0.95	0.85	0.75



125 Flag Dispenser PI-18 \$ 6.95



125 Flag Dispenser PI-19 \$ 6.95



PI-14 \$4.99



PI-15 \$4.29



PI-17 \$9.95



PI-21 \$9.95



High-Quality Alternative to Post-Its or Redi Tags



Z Self-Stick Markers	Price per package		
	1-3	4-7	8-12
Z-100 Assorted Clear	2.39	2.19	1.99
Z-200 Assorted Neon	2.39	2.19	2.09

# Tax Return Folders

## Economy Tax Return Covers

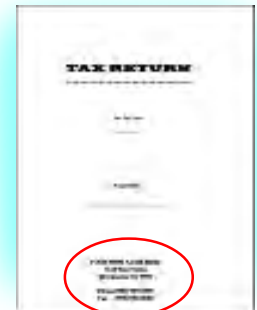
Attractive Covers for your client's copy of their tax return. Simple to use - just staple client's copy to inside of back cover. The cover stock is 67# bristol vellum. When folded, the covers are 8-3/4" x 11-1/2". **B** = Blank, **IM** = Imprinted. Cover stock available in **GY** for Gray, **BL** for Blue, **IV** for Ivory, or **GN** for Green. Available ink colors are black, blue, green or red.

## Deluxe Tax Return Folders

Professional attractive folders for presenting your client's copy of their tax return. 4 inch pockets inside allow for easy insertion of the client's copy on one side and copies for mailing on the other. Folders are 80# Mission Linen paper. **Available only in a Soft White color with black ink.** When folded the folders are 9" x 12". Right pocket has die cut slits for inserting your business card. Front of the Deluxe Folders have the same imprint as the Economy Folders both shown below. **B** = Blank, **IM** = Imprinted.

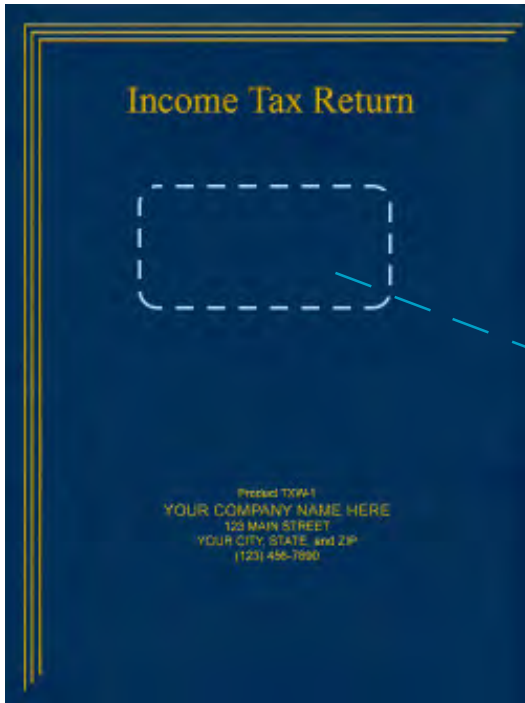


Economy Covers Price List					
Item #	50	100	250	500	1000
TFC-B-C	32.00	53.00	121.00	220.00	395.00
TFC-IM*-C	62.00	99.00	172.00	283.00	475.00
Deluxe Folders Price List					
Item #	50	100	250	500	1000
TRF-B	70.95	124.95	289.95	510.95	860.00
TRF-IM*	N/A	N/A	370.50	642.50	1069.00



Your Optional Imprint Here

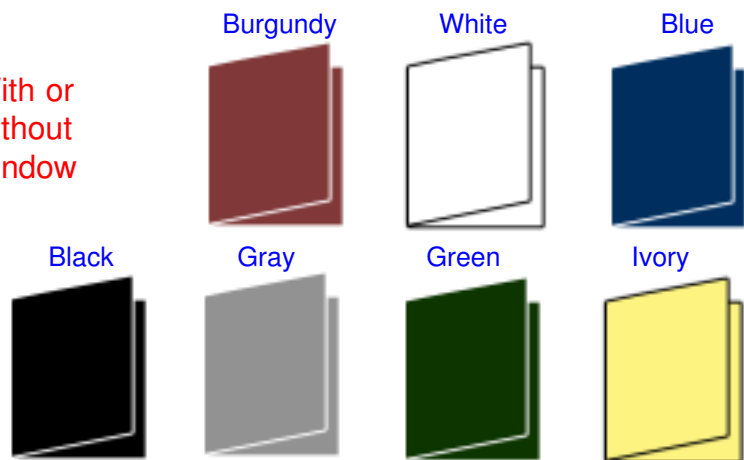
## PREMIUM TAX FOLDERS



- 8¾" x 11¾" folded
- 1/4" Expandable Spine
- Made of 92 lb. linen stock
- Two 4" inside pockets
- Di-cut to hold business cards
- Seven colors to choose from
- Imprinted with **GOLD** or **SILVER** foil



With or without window

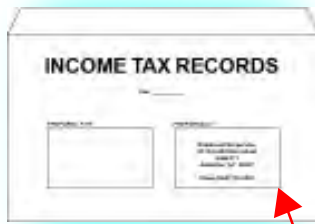


Item #	50	100	250	500	1000
TX2-1 without window	209.00	269.00	389.00	529.00	679.00
TX2W-1 with window	219.00	279.00	399.00	549.00	699.00

Available in larger quantities. Call for details.

# Tax Return Envelopes

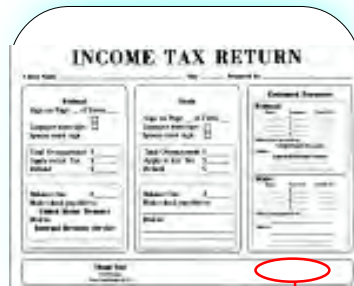
**Client Tax Return Envelopes** offer a convenient, economical way to present copies of Tax Returns to your clients. Instructions for your clients are conveniently shown for Federal, State, and Estimated Payments on **Item # ECLE**. Your firm name and address can be also be imprinted on **Item # TRE** (optional).



**Item # TRE2**  
**Item # TRE2-IM**  
 28# White 9" x 12"  
 Optional Imprint in "Prepared By" box  
 Flap on Long Side (top)  
 Choose from 4 Ink Colors:  
 Black, Blue, Red or Green

**Item # ECLE1**  
**Item # ECLE1-IM**

28 # White  
 9 1/2" x 12 1/2"  
 Flap on Long Side (top)



Your Optional Imprint Here



**Item# E1013W (White)**  
**Item# E1013G (Gray)**  
 28# White or Gray Kraft  
 Larger 10" x 13" Size  
 Gummed Side Flap  
 Suitable for Mailing  
 With or Without Confidential  
 "Please Do Not Fold" Wording



Client Tax Return Envelopes						
Item #	50	100	250	500	750	1000
<b>ECLE1</b>	22.50	37.00	75.00	129.00	189.00	229.00
<b>ECLE1-IM*</b>	47.50	65.00	119.00	189.00	249.00	299.00
Item #	50	100	250	500	750	1000
<b>TRE2</b>	20.00	36.00	72.00	120.00	169.00	209.00
<b>TRE2-IM</b>	42.50	61.00	102.00	159.00	205.00	259.00
Item #	50	100	250	500	750	1000
<b>E1013W</b>	24.00	44.00	75.00	125.00	170.00	210.00
<b>E1013G</b>	27.00	48.00	80.00	140.00	190.00	230.00

\* Imprinted

## Tax Return Mailing Envelopes



**Item # 80342** (Moisten Seal)    **#CLNT9F10** (Moisten Seal)    **#CLNT910** (Moisten Seal)    **#CLNT9D10** (Moisten Seal)  
**#80342PS** (Peel-n-Seal)    **#CLNTFPS10** (Peel-n-Seal)    **#CLNT9PS10** (Peel-n-Seal)    **#80920** (Peel-n-Seal)

We have a larger selection of envelopes than shown here. Call or see [www.busiform.com/taxreturnmailingenvelopes.htm](http://www.busiform.com/taxreturnmailingenvelopes.htm)

Tax Return Mailing Envelopes						
Item #	Type	50	100	250	500	1000
<b>Specify from above</b>	Standard Seal	23.25	37.40	80.55	151.75	295.10
	Peel-n-Seal	25.45	40.75	87.60	168.00	327.30